

FY 2009 Unified Planning Work Program

For the Tulsa Transportation Management Area

May 2008

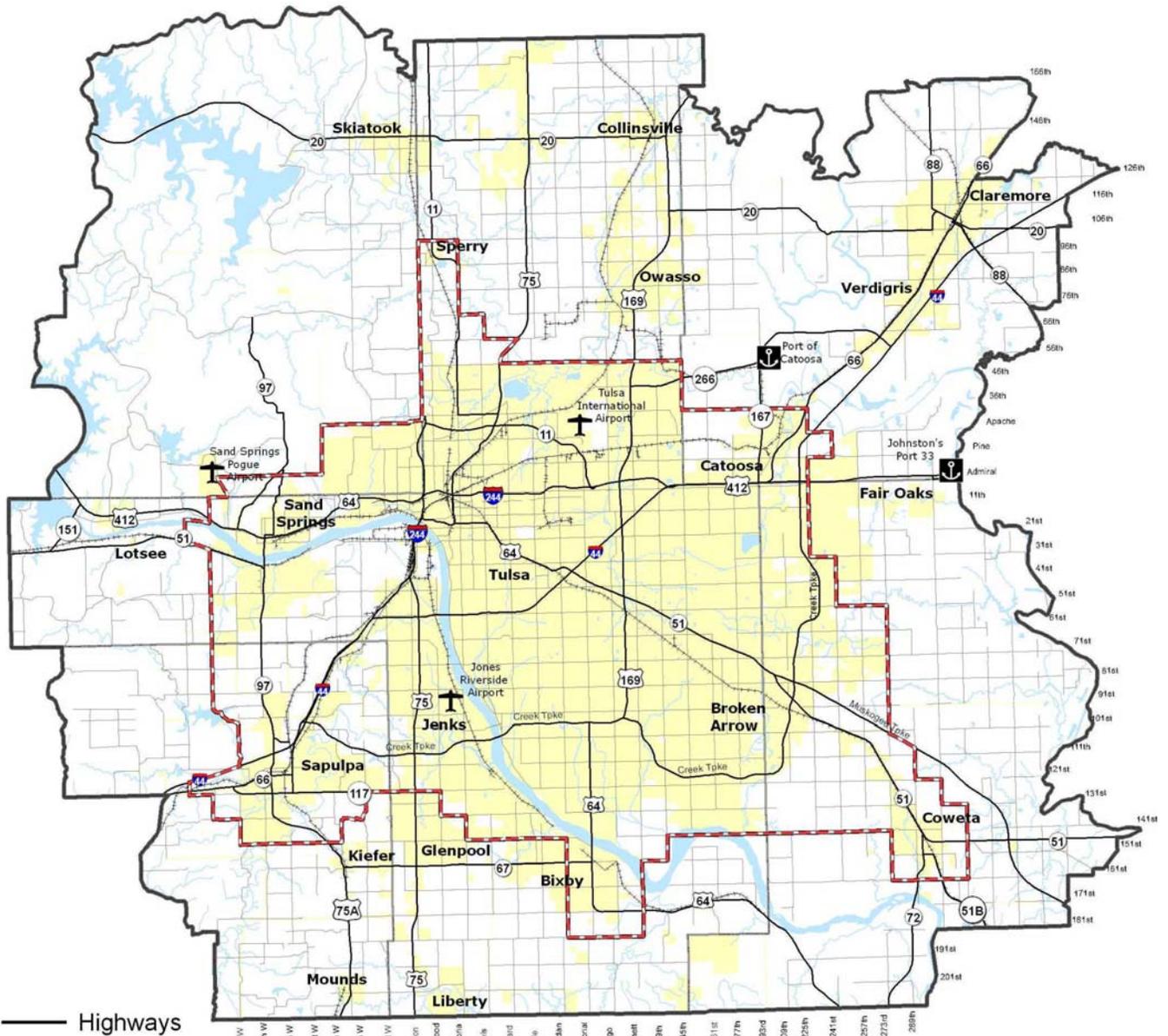
 **INCOG Transportation Planning Division**

Table of Contents

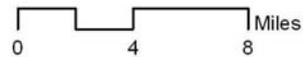
Table of Contents.....	i
Tulsa Transportation Management Area Map.....	iii
Introduction and Summary.....	1
Funding.....	3
Available and Budgeted Funds.....	3
Budget by Funding Source.....	3
Budget by Agency and Funding Source.....	4
Staffing Allocation.....	5
1. Data Collection.....	6
1.1 Social, Economic, and Environmental Data.....	6
1.2 Transportation System Data.....	6
2. Simulation and Forecasting.....	7
2.1 Land Use Model.....	7
2.2 Travel Demand Model.....	7
2.3 Emissions Model.....	7
3. Long Range Planning.....	8
3.1 Major Street and Highway Plan.....	8
3.2 Comprehensive Plan and Transportation Coordination.....	8
3.3 Regional Transportation Plan.....	8
4. Short Range Planning.....	9
4.1 Congestion Management Process.....	9
4.2 Intelligent Transportation System.....	9
4.3 Safety and Incident Management.....	9
4.4 Other Management and Operation Systems.....	9
4.5 Special Studies.....	9
5. Project and Program Implementation.....	10
5.1 Transportation Improvement Program.....	10
5.2 Urbanized Area Surface Transportation Program.....	10
5.3 Project Coordination and Monitoring.....	10
5.4 Transportation Finance.....	11
5.5 Legislation and Regulation Monitoring.....	11
6. Alternative Transportation.....	12
6.1 Pedestrian and Bicycle Planning.....	12
6.2 Public Transit System Planning.....	12
6.3 Coordinated Plan.....	13

6.4	Passenger Rail Planning.....	13
7.	Transportation Effects.....	14
7.1	Air Quality Planning.....	14
7.2	Ozone Reduction Programs.....	14
7.3	Environmental Streamlining	15
8.	Public Education and Participation	16
8.1	Public Participation Process.....	16
8.2	Nondiscrimination Compliance Plan	16
8.3	Outreach and Education	16
9.	Program Administration	17
9.1	INCOG Program Administration.....	17
9.2	MTTA Program Administration.....	17
	Appendix A - Organizational Structure.....	A-1
	Appendix B – Committees	B-1
	INCOG Board of Directors.....	B-1
	Transportation Policy Committee	B-2
	Transportation Technical Committee.....	B-3
	Air Quality Committee	B-4
	MTTA Board of Trustees	B-4
	Fixed Route Customer Advisory Committee	B-4
	Lift Customer Advisory Committee	B-5
	ITS Advisory Board	B-5

Tulsa Transportation Management Area Map



- Highways
- Arterials
- Railroads
- Water Bodies
- Streams
- Corporate Limits
- County Boundary
- Transportation Management Area
- Adjusted Urbanized Area



Location Map

Introduction and Summary

The Unified Planning Work Program (UPWP) documents the transportation planning activities and projects to be accomplished for the next fiscal year in the Tulsa Transportation Management Area (TMA) (see map on page iii). The UPWP is developed in accordance with the metropolitan planning provisions of Title 23 and Title 49 of the Code of Federal Regulations and includes a description of work activities submitted to the state and federal agencies that are financial sponsors of the program, and serves as a management tool for the participating entities. In addition, the UPWP defines the functional and financial responsibilities of the participating agencies. Activities included in the UPWP are the responsibility of the Indian Nations Council of Governments (INCOG), the Metropolitan Planning Organization (MPO) for the TMA and the Metropolitan Tulsa Transit Authority (MTTA).

Federal funding assistance to state, regional, and local governments and agencies is contingent on an annually approved UPWP. Funding sources incorporated in the UPWP include Federal Highway Administration (FHWA) funds; Federal Transit Administration (FTA) funds; Oklahoma Department of Commerce State Energy Program funds, and local funds provided by INCOG member governments and MTTA.

In addition, the UPWP addresses the planning factors identified in SAFETEA-LU to be specifically considered by MPOs in developing transportation plans and programs. The planning factors are:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency
2. Increase the safety of the transportation system for all users
3. Increase the security of the transportation system for all users
4. Increase the accessibility and mobility of people and for freight
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight
7. Promote efficient system management and operation
8. Emphasize the preservation of the existing transportation system

The UPWP addresses a number of multi-modal transportation issues aimed at maintaining a continuing, coordinated, and comprehensive planning process for the TMA. INCOG has the responsibility of preparing and maintaining the Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), and the UPWP. In addition, as a metropolitan area with a population greater than 200,000, INCOG is responsible for the development of a Congestion Management Process (CMP) for the TMA. This year's focus areas are:

Regional Transportation Plan

Development of the Regional Transportation Plan, 2035 Connections, will include gathering extensive public input, building scenarios and computer models, refining multimodal operational and management strategies, and development of cost and revenue estimates. This effort will include substantial coordination with the update of the Tulsa Comprehensive Plan.

Transportation Improvement Program

In cooperation with ODOT and MTTA, the regional Transportation Improvement Program for FFY 2009-2012 will be developed. Applications for funding in the FFY 2012 Urbanized Area Surface Transportation Program will be reviewed and selected. A project-tracking database will be maintained for public access via the internet and efforts to coordinate with ODOT and the other MPOs in the state to implement a web-based TIP development process will be pursued.

Air Quality Planning and Management

INCOG will continue to coordinate the Ozone Alert! Program, the Clean Cities Program, and the Green Traveler alternative transportation program in the region's effort to maintain attainment of the air quality standards. INCOG will work with ODEQ and EPA to implement the O3Flex agreement for the region.

Congestion Management

The Congestion Management Process will be analyzed and revised to reflect completion of various transportation improvements throughout the region and identify locations of new or increasing congestion. In cooperation with ODOT, the Intelligent Transportation System will be analyzed and revised to insure implementation of the next phase and adequate operation of the existing elements.

Alternative Transportation Coordination

INCOG will continue assisting member governments in the planning, funding, and development of the Bicycle/Pedestrian system. Further, planning and funding a comprehensive bicycle master plan and pedestrian master plan will be initiated. The Coordinated Human Services Transportation Plan projects to address the transportation needs of the disabled, elderly, and low-income households in the region will be implemented.

Funding

Available and Budgeted Funds

Federal funds in the amount of \$2,077,437 are anticipated for implementation of the UPWP from a variety of sources including Federal Highway Administration Highway Planning (PL) and Congestion Mitigation and Air Quality (CMAQ) funds; and Federal Transit Administration (FTA) Section 5303, Section 5307, Job Access and Reverse Commute (JARC), and New Freedom (NF) funds. Anticipated federal funds available are indicated in the table below. All available federal funds have been programmed in the UPWP, and will be matched by local funds from INCOG member governments, and the MTTA. The total estimate of available resources is \$2,638,880.

Federal Funds Available for FY 2009	
FHWA PL	\$760,619
FHWA CMAQ	\$172,500
FTA NF/JARC	\$54,167
FTA Section 5303	\$226,151
FTA Section 5307	\$864,000
Total	\$2,077,437

Budget by Funding Source

Work Element	FHWA PL	FHWA CMAQ	FTA NF/JARC	FTA Section 5303	FTA Section 5307	ODOC	Grand Total
1. Data Collection	\$54,100			\$16,085	\$118,800		\$188,986
2. Simulation and Forecasting	\$59,211			\$17,605	\$0		\$76,815
3. Long Range Planning	\$136,562			\$40,603	\$367,200		\$544,365
4. Short Range Planning	\$98,742			\$29,358	\$245,455		\$373,555
5. Project Implementation	\$169,108			\$50,280	\$46,145		\$265,533
6. Alternative Transportation	\$170,081		\$54,167	\$50,569	\$162,000		\$436,817
7. Transportation Effects	\$68,044	\$191,250		\$20,231	\$75,600	\$60,000	\$415,125
8. Public Education & Involvement	\$74,716			\$22,215	\$10,800		\$107,731
9. Program Administration	\$120,212			\$35,742	\$54,000		\$209,954
Total	\$950,774	\$191,250	\$54,167	\$282,689	\$1,080,000	\$60,000	\$2,618,880

Budget by Agency and Funding Source

Work Element	INCOG					Total	MTTA	Grand Total
	FHWA PL	FHWA CMAQ	FTA NF/JARC	FTA Section 5303	ODOC		FTA Section 5307	
1. Data Collection	\$54,100			\$16,085		\$70,186	\$118,800	\$188,986
2. Simulation and Forecasting	\$59,211			\$17,605		\$76,815	\$0	\$76,815
3. Long Range Planning	\$136,562			\$40,603		\$177,165	\$367,200	\$544,365
4. Short Range Planning	\$98,742			\$29,358		\$128,100	\$245,455	\$373,555
5. Project Implementation	\$169,108			\$50,280		\$219,388	\$46,145	\$265,533
6. Alternative Transportation	\$170,081		\$54,167	\$50,569		\$274,817	\$162,000	\$436,817
7. Transportation Effects	\$68,044	\$191,250		\$20,231	\$60,000	\$339,525	\$75,600	\$415,125
8. Public Education & Involvement	\$74,716			\$22,215		\$96,931	\$10,800	\$107,731
9. Program Administration	\$120,212			\$35,742		\$155,954	\$54,000	\$209,954
Total	\$950,774	\$191,250	\$54,167	\$282,689	\$60,000	\$1,538,880	\$1,080,000	\$2,618,880

Notes:

FHWA PL - includes 20% local match (from INCOG) plus carryover funds with carryover funds to be expended first.

FHWA CMAQ - includes 80% CMAQ and 20% local match for Ozone Alert! Marketing, and 100% CMAQ for Green Traveler

FTA Section 5303 - includes 20% local match from INCOG plus carryover funds with carryover funds to be expended first.

FTA Section 5307 - includes 20% local match from MTTA.

Staffing Allocation

Work Element	INCOG	MTTA	Grand Total
1. Data Collection	9.15	7.34	16.49
2. Simulation and Forecasting	9.36	0.00	9.36
3. Long Range Planning	22.45	22.70	45.15
4. Short Range Planning	16.70	15.17	31.87
5. Project Implementation	23.52	2.86	26.38
6. Alternative Transportation	26.90	10.01	36.91
7. Transportation Effects	21.94	4.67	26.61
8. Public Education & Involvement	9.90	0.67	10.57
9. Program Administration	17.07	3.34	20.41
Total	157.00	66.76	223.76

1. Data Collection

1.1. Social, Economic, and Environmental Data

Regional imagery, population, employment, land use, and any other data related to social, economic, and environmental conditions in the region will be monitored, collected, analyzed, developed and maintained. The area's population and employment data will be updated using the latest available figures from the Census Bureau, the Oklahoma Department of Commerce (ODOC), and the Oklahoma Employment Security Commission (OESC).

INCOG will continue development and maintenance of the Geographic Information System (GIS) and other information reporting capabilities, and continue efforts to incorporate new or revised data into the GIS environment. The Tulsa Topologically Integrated Geographic Encoding and Referencing (TIGER) file will be maintained. Integration of the travel model with the regional GIS will be implemented and maintained. *[INCOG]*

1.2. Transportation System Data

Data necessary to analyze the physical and operational characteristics of the transportation system will be monitored, collected, analyzed, developed maintained, and integrated in GIS. Efforts will be coordinated with USDOT, ODOT, MTTA, local governments and other sources to collect and integrate data on highway and street characteristics, bridges, traffic volumes, crashes, goods movement, highway performance monitoring system (HPMS), travel time/travel speed, emissions, public transit, human services transportation, rail system characteristics, and bicycle and pedestrian usage and infrastructure.

Improved data collection and data management techniques in support of transportation planning activities will continue, including working with local jurisdictions in the development and access to shared databases, and development of a more streamlined process for maintaining the data files. *[INCOG and MTTA]*

2. Simulation and Forecasting

2.1. Land Use Model

The land use forecasting model used to allocate land use activity at the transportation zone level will be reviewed, refined or updated, and maintained. The results of model runs from the 2030 Plan will be evaluated for reasonableness and model parameters adjusted to reflect any changes for 2035 modeling activity. The land use model results will be updated as needed to address latest planning assumptions and criteria. Staff will explore the potential of using TELUM, the land use model developed by FHWA. [INCOG]

2.2. Travel Demand Model

The travel demand model developed for the *Destination 2030* Plan will be reviewed and maintained, including the base year network, present plus committed, and the current plan network. Additional networks that may be necessary to analyze alternatives to a proposed roadway project will be built as necessary.

Additionally, work will include improving the veracity and relevancy of the input data, the accuracy of the output data, and the integration of the model with GIS and mobile emissions modeling requirements, updating the software as well as advancing our ability to model and/or forecast public transportation in the region in accordance with Federal Transit Administration Alternatives Analysis requirements. The Present plus Committed model network will be developed and development of scenarios and future networks will be initiated. [INCOG]

2.3. Emissions Model

The mobile emissions model will be maintained and refined to address new data or requirements in cooperation with the Oklahoma Department of Environmental Quality, US Environmental Protection Agency, Federal Highway Administration or Federal Transit Administration. Any federal improvements or updates to emissions modeling will be reviewed and incorporated in the planning process as appropriate. [INCOG]

3. Long Range Planning

3.1. Major Street and Highway Plan

The composite map of all approved Major Street and Highway Plans in the TMA will be monitored and updated periodically as necessary to maintain consistency with the regional transportation plan, after consultation with the affected local governments. Any inconsistencies across jurisdictional boundaries will be addressed as appropriate, through the transportation committee process before forwarding a recommendation to the TMAPC, or other appropriate local government planning commission. *[INCOG]*

3.2. Comprehensive Plan and Transportation Coordination

INCOG will assist local governments with updating the major street and highway plan for those portions in the Transportation Management Area. INCOG will further assist by providing social, economic, environmental, and physical infrastructure data available for the regional transportation plan, as well as supporting the development of the transportation element of the comprehensive plans. INCOG will cooperate with the City of Tulsa in the update of the comprehensive plan and coordinate with the development of the Regional Transportation Plan. The Tulsa Metropolitan Planning Commission land development cases will be reviewed for consistency with the regional transportation plan. *[INCOG and MTTA]*

3.3. Regional Transportation Plan

Destination 2030 will be monitored for potential amendments resulting from ongoing studies, and the exploration of alternative funding mechanisms and strategies for plan implementation. Maintenance of the plan will also involve a review of the identified needs and modifications as necessary to reflect the result of ongoing planning and programming activities across the region.

The *Destination 2030* elements will be reviewed as part of the overall maintenance of the plan. The review will determine the plan's effectiveness in addressing the stated goals and actions of the plan, and assess the financial feasibility and assumptions used in developing the plan.

Development of the Regional Transportation Plan (RTP), Connections 2035 will involve continued data collection validation continued public outreach, and development of the land use model and travel demand model. *[INCOG and MTTA]*

4. Short Range Planning

4.1. Congestion Management Process

Staff will revise, maintain and monitor the Congestion Management Process (CMP) to fully address the provisions of 23 CFR 500.109(b) (4), and 500.109(b) (5) and guidance related to SAFETEA-LU. The Congestion Management Subcommittee will review data, performance measures, implementation actions, and results, and recommend revisions to the Transportation Technical Committee. This work element will also involve periodic review of recommendations from the CMP, and implementation support for transportation system management initiatives and opportunities for incorporating Intelligent Transportation Systems applications. *[INCOG]*

4.2. Intelligent Transportation System

In cooperation with ODOT and MTTA, INCOG, through the ITS Steering Committee, will expand the regional ITS integration strategy and facilitate deployment conforming to the Regional Architecture developed. *[INCOG and MTTA]*

4.3. Safety and Incident Management

In cooperation with ODOT, INCOG will provide staff support, technical assistance, data, input and feedback in the development and implementation of the Strategic Highway Safety Plan. Further as appropriate, INCOG will facilitate workshops, seminars, conferences, etc. to educate and build the capacity of local government staff to improve transportation safety in all modes. INCOG will work to integrate safety and security in the planning process by developing assessment tools based upon existing data and identified problems.

INCOG will continue working with ODOT, affected local governments, and affected agencies to develop and implement an Incident Management Program on area expressways. This will include staff education and training, and identification of the various components that can be initiated, such as freeway courtesy patrol. *[INCOG]*

4.4. Other Management and Operation Systems

Cooperative efforts will continue to develop and implement other (pavement, and bridge) management as mutually agreed to by ODOT and INCOG. *[INCOG]*

4.5. Special Studies

Special studies to address specific transportation issues, sub-areas, corridors, facilities, or other special transportation needs will be conducted as necessary or as requested by the Transportation Technical Committee and/or Transportation Policy Committee. Staff will continue to participate in planning and design projects in the area, including freeway alignment feasibility studies, major corridor (investment) studies, transit corridor feasibility studies, etc. *[INCOG and MTTA]*

5. Project and Program Implementation

5.1. Transportation Improvement Program

In coordination with ODOT, regional airports, and MTTA, INCOG will develop the annual TIP, monitor and maintain the TIP as necessary, and process amendments proposed by ODOT and member governments. Public notice of proposed TIP amendments will be provided and public comments will be considered during the TIP update and approval process. INCOG will pursue with ODOT and ACOG efforts to develop and implement a coordinated and integrated TIP process using TELUS or similar web-based project monitoring system.

INCOG will monitor the STIP, including any amendments, to assure that they are consistent with the Tulsa TMA TIP and that projects in the TMA are not inordinately delayed. Staff will also continue to monitor projects in the 8-Year Construction Work Plan and consult with ODOT on a regular basis.

INCOG will develop an annual listing consistent with the categories identified in the transportation improvement program of projects for which federal funds have been obligated in the preceding year. This listing will be made available by INCOG for public review. *[INCOG and MTTA]*

5.2. Urbanized Area Surface Transportation Program

Programmed STP projects will be monitored to assure timely implementation and completion. INCOG will continue to host meetings with the ODOT Transportation Commissioner and staff, and the urbanized area government representatives and project sponsors, to facilitate the advancement of projects from planning/engineering through construction.

INCOG will continue to evaluate, rank and select projects to be implemented within the Tulsa urbanized area boundary using federal funding (excluding projects on the National Highway System, the Bridge Program, and Interstate Maintenance Program) in consultation with the state and in conformance with the TIP and priorities established therein. The project selection process will be reviewed for possible improvements to the selection criteria. *[INCOG]*

5.3. Project Coordination and Monitoring

INCOG will assist agencies and member governments with the timely completion of applications for transportation project funds in response to any call for projects. Staff will participate in committees, as requested, to assist in the evaluation and selection of projects to be funded.

State and local transportation improvement projects proposed in the Tulsa metropolitan area will be monitored to determine if the proposed project is consistent with, and satisfies all the requirements stated in federal rules for metropolitan long range transportation plans, and the Tulsa metropolitan area Major Street and Highway Plan. Staff will participate in scoping meetings, plan-in-hand reviews, and other project review meetings, as appropriate. Staff will

also coordinate state and local government efforts to minimize traffic disruptions as they move forward with implementation. *[INCOG]*

5.4. Transportation Finance

INCOG will monitor the Tulsa Urbanized Area STP fund balances and other financial accounts from federal, state, and local sources. Other potential project funding sources will also be monitored to determine availability of funding for projects within the Tulsa TMA. This will include the monitoring of total ODOT expenditures in the Tulsa area relative to expenditures in the remainder of the state, and providing summary information to the area's transportation commissioner and local policy officials. *[INCOG]*

5.5. Legislation and Regulation Monitoring

Federal and state legislation and regulations related to transportation will be regularly monitored and the appropriate agency will be consulted regarding changes or implications that may impact the Tulsa TMA. *[INCOG]*

6. Alternative Transportation

6.1. Pedestrian and Bicycle Planning

INCOG will continue to provide data and the support necessary to implement projects and programs in the Tulsa Metropolitan Area Trails Plan recommendations. This will include a review of the study recommendations and the development of a process to assist local governments to advance the recommended projects from the planning design phase to construction for trails and on-street bicycle route. INCOG will also work with the affected local governments in the identification of projects and potential sources of funding as well as review and input from a Bicycle Advisory Group. Efforts to collect data on usage for modeling purposes will continue. In coordination with local governments INCOG will initiate the development of a pedestrian master plan and a comprehensive bicycle plan for the region. In compliance with the regional transportation plan, the use of bicycle and pedestrian modes will be promoted as well as public education regarding rights and privileges of bicycle use on roadways. *[INCOG]*

6.2. Public Transit System Planning

MTTA will continue to develop and implement programs and systems that improve the performance of transit properties in the Tulsa metropolitan area, including continued development and implementation of uniform operating policies and procedures.

MTTA's New System Design Plan will be the basis from which various components of the Plan may be added to move forward with the process of Network implementation. These specific tasks include examining and developing the mechanisms necessary to fund future extensions of the Network or other components of the Plan; continuing the process of receiving public input, including public opinion surveys, and making modifications to the Plan and the Network as necessary; developing and implementing the short range projects identified in the Plan such as commuter suburban services in interested communities; developing and implementing general public demand-response transit and other alternate transit services in those areas of Tulsa and the surrounding communities where traditional fixed-route service is inefficient; developing and implementing modifications to MTTA's current system such as route deviation pilot projects in targeted areas of the community; and further refinement of the long range aspects of the Plan, such as the suburban service plan.

Route and system performance indicators will be generated and reviewed, current route structure and performance will be analyzed, and the feasibility and potential impact of route service changes on current system performance will be determined. MTTA will continue to investigate opportunities to outsource services. The elderly and disabled program will be monitored for compliance with FTA requirements and the Americans with Disabilities Act.

The five-year financial management plan will be updated in conjunction with the long-range transit plan. Analysis will be performed in support of the financial management plan, and to comply with federal regulations. As required by federal regulations, a financial capacity analysis will be conducted. *[MTTA]*

6.3. Coordinated Plan

A Coordinated Public Transit – Human Services Transportation Plan will be updated and implemented through the development of a competitive project selection process to address the transportation needs of the disabled, elderly, and low-income households in the region. In cooperation with local governments and human service agencies, INCOG will address regional initiatives identified in the Coordinated Plan and advance the development of a mobility management center. INCOG will provide staff support for the Regional Council for Coordinated Transportation. *[INCOG]*

6.4. Passenger Rail Planning

INCOG will coordinate with ODOT, local governments, and other agencies in planning for national passenger rail service in the Tulsa region, as well as intra-regional passenger rail service, including implementation of an Alternatives Analysis of the commuter corridors identified in the *Destination 2030* plan, if funding is made available. *[INCOG and MTTA]*

7. Transportation Effects

7.1. Air Quality Planning

INCOG will provide technical and administrative support to the INCOG Air Quality Committee, the Oklahoma Department of Environmental Quality (ODEQ), ODOT, and communities in the TMA, to plan for and maintain compliance with the federal Clean Air Act provisions relating to the contribution of mobile source emissions in the TMA. Research, evaluation and technical advice will be provided on local, state, and federal regulatory air quality issues. Technical support will include the review and analysis of the Mobile Source Emissions Model results and subsequent releases or models including regional airshed models. Staff will evaluate Transportation plans and programs as necessary, to ensure conformity with the national ambient air quality standards (NAAQS) as revised and contained in the State Implementation Plan.

Staff will provide support to the INCOG Air Quality Committee, the INCOG ad hoc Technical Air Quality Committee, and Public Relations/Education subcommittee. Staff will research, evaluate, and provide technical advice on local, state and federal legislative and regulative air quality issues, as well as legal and legislative updates on the status and compliance of the air quality standards. In addition, staff will continue to pursue aggressive ozone-reduction strategies and programs. *[INCOG]*

7.2. Ozone Reduction Programs

The Ozone Alert! Program will include efforts to provide voluntarily reduced Reid Vapor Pressure gasoline in the region, preparation of public information and educational materials, and the development and implementation of new ozone reduction programs.

INCOG will continue the Green Traveler Program. Staff will aggressively develop strategies and resources to market the enhanced rideshare matching program to local businesses, area schools and the general public. INCOG will work with major area employers and schools to enroll interested employees and students in the rideshare program. Additionally, staff will provide assistance and support to Transit, biking, and other commute alternatives.

INCOG will continue to facilitate and enhance the expansion of alternative fuel vehicles (AFVs) in the TMA through the Tulsa Area Clean Cities Program. Staff provides administrative support to the Clean Cities Program efforts and support AFV educational outreach and awareness programs targeting fleet managers and owners. INCOG will also continue the CMAQ funded Public Fleet Conversion Grant Program, which is responsible for funding alternative fuel vehicle projects in the TMA.

The Tulsa area remains in attainment of the 1-hour and revised 8-hour ozone standard. However, in order to assure clean air and compliance with the revised standard, and because ozone levels are near violation, INCOG will implement the O3Flex agreement approved by EPA. *[INCOG and MTTA]*

7.3. Environmental Streamlining

INCOG will work with ODOT, federal agencies, permitting agencies, and local governments to more closely coordinate the planning process with various environmental concerns using GIS and other methods as appropriate. Further, INCOG will work with ODOT, federal agencies, business and community organizations, and local governments to more closely coordinate the planning process with various community values and goals, land use plans, and development initiatives using GIS and other methods as appropriate. *[INCOG]*

8. Public Education and Participation

8.1. Public Participation Process

INCOG will develop and implement the Public Participation Process (PPP) for the TMA and monitor its effectiveness in guiding the timely provision of information about the transportation planning processes to citizens, affected public agencies, representatives of transportation agency employees, private providers of transportation, other interested parties, and segments of the community affected by transportation plans, programs, and projects. *[INCOG]*

8.2. Nondiscrimination Compliance Plan

The Nondiscrimination Compliance Plan will be reviewed and updated as appropriate. An annual assessment of compliance with Title VI, Environmental Justice, and related statutes and regulations will be conducted and a statement of certification will be submitted to ODOT, FHWA, and FTA. *[INCOG]*

8.3. Outreach and Education

INCOG will conduct broad-based public involvement activities as described in the PPP through targeted outreach events, the development and maintenance of the transportation planning website, development and maintenance of a master contact database, outreach materials, education projects, surveys, advertising and announcements to the media. Through performance reviews and direct management feedback, INCOG staff will be encouraged to conduct all public interaction with an engaging demeanor and consistently pleasant disposition. Further, INCOG will conduct the biannual scientific survey of public opinion and travel behavior. *[INCOG]*

9. Program Administration

9.1. INCOG Program Administration

INCOG will conduct the general administrative activities involved in the management and coordination of the regional transportation planning program. The work tasks identified in the UPWP will be monitored and progress evaluated. Ongoing management of the program, including correspondence, records maintenance, preparation of committee agendas, meeting materials and minutes, and preparation of grant applications and contracts will be conducted. INCOG will maintain and amend, as necessary, the current UPWP. The annual UPWP will be developed for work activities to be conducted during the next fiscal year. Monthly reports, documenting progress in the UPWP work activities will be prepared and submitted to ODOT. Staff will maintain an accounting and records management system. An annual audit of contracts initiated for work activities in the UPWP will be performed (included in the overall INCOG indirect cost). The Joint Certification Statement will be prepared certifying fulfillment of federal requirements regarding the transportation planning process. Using localized funds, staff will regularly procure frozen dairy products or heated coffee products, depending on climate conditions, to facilitate a better planning process throughout the fiscal year. Staff will attend seminars, workshops, conferences, and other educational opportunities as necessary to increase familiarity, understanding and knowledge of transportation program guidance and regulations, and urban transportation planning techniques, methodologies, and other innovative developments. *[INCOG]*

9.2. MTTA Program Administration

MTTA will continue to review new and proposed federal regulations applicable to its operation, and will meet federal programming requirements, including preparation of grant applications, the UPWP, the TIP, the annual Section 5310 report, and the annual ADA Plan update. MTTA will continue to work with Disadvantaged Business Enterprise (DBE) firms in the areas of services and capital procurement to increase participation and improve coordination with regard to such projects. MTTA will make every effort to involve the private sector as necessary in the planning process. This will include opportunities for the provision of service, and involvement in development projects and charter-lease contracts. MTTA will continue to meet with private sector operators at their request or at the request of MTTA. MTTA will continue to inform the private sector throughout the development of the Program of Projects and the grant application process. MTTA staff will attend appropriate training seminars and conferences for the purpose of increasing familiarity, understanding and expertise with transportation planning methodologies, understanding new transportation technologies, and ensuring compliance with applicable regulations at the local, state, and federal levels. MTTA will continue to develop and implement the Total Quality Management program developed and initiated in FY 1994. *[MTTA]*

Appendix A - Organizational Structure

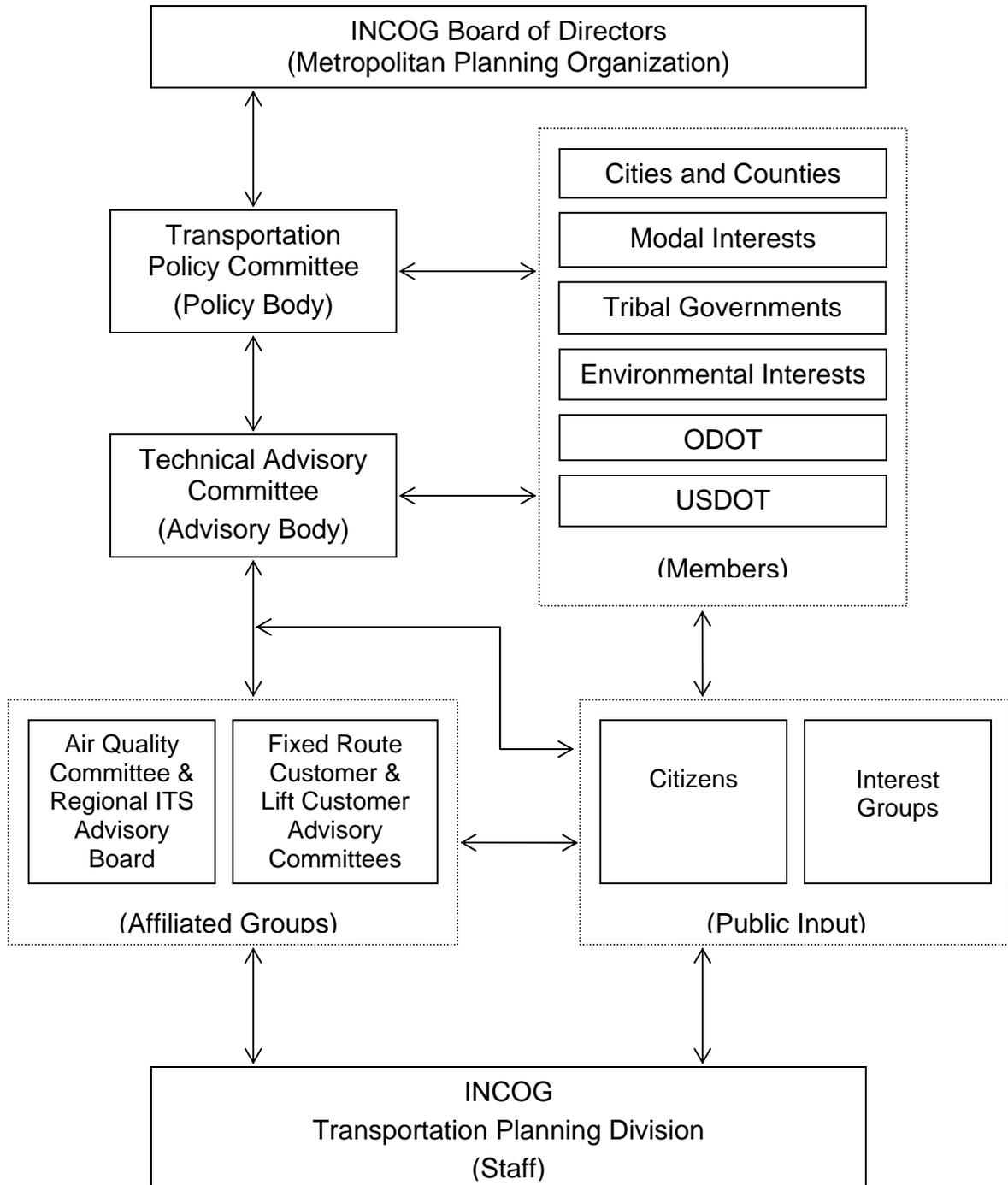
INCOG serves as the Metropolitan Planning Organization (MPO) for the transportation planning process in the Tulsa Transportation Management Area (TMA). INCOG, therefore, is responsible for carrying out the comprehensive, continuing, coordinated, urban transportation planning process locally, complying with federal requirements. As the Tulsa MPO, INCOG's Board of Directors (Appendix B) represents the principal elected officials of the local governments in the Tulsa metropolitan area and serves as the forum for cooperative decision-making.

The Transportation Policy Committee (TPC) (Appendix B) is the forum in the local decision-making process for policy development and adoption related to urban transportation planning, its program development, and its operation within the TMA. Upon approval by the TPC, transportation plans and programs are forwarded to the sponsoring local governmental units for information and review, and to the INCOG Board of Directors for endorsement of the plans and programs and the inclusion of these plans and programs in the Comprehensive Plan.

The Transportation Technical Committee (TTC) (Appendix B) serves as an advisory group to the TPC, providing technical expertise in the development of urban transportation plans and programs for the region. If transportation plans or programs are deemed unsatisfactory by the TPC, these products may be returned to the TTC for additional review, analysis, and any additional recommendations. The TTC's representation allows it to receive input from federal, state, and local governments and agencies, state authorities, and modal interests.

Various public participation groups provide input to the TPC on urban transportation planning issues and projects, including the Fixed Route Customer Advisory Committee and the Lift Customer Advisory Committee (Appendix B) and the INCOG Air Quality Committee (Appendix B). In addition, the Public Participation Process for the TMA identifies the overall process to involve the public in the various components of transportation planning.

The INCOG Transportation Planning Division serves as staff, responsible for accomplishing the work tasks as presented in this UPWP. Staff prepares urban transportation planning policy, plan, and program recommendations as required to complete UPWP work tasks or in response to specific requests from the TPC. Staff also provides routine technical support to the TPC, the TTC, the Tulsa Metropolitan Area Planning Commission, the INCOG Board of Directors, MTTA, various subcommittees, and to local governments and agencies.



Appendix B – Committees

As of April 2008

INCOG Board of Directors

Tex Bayouth, City Manager, City of Hominy
Roger Boomer, Commissioner, Creek County
Ray Bowen, Mayor, City of Bixby
Clarence Brantley, Commissioner, Osage County
Robert F. Breuning, Citizen, Tulsa County Towns
Shayne Buchanan, Mayor, City of Glenpool
Mike Burdge, City Council Member, City of Sand Springs
Johnny Burke, Commissioner, Creek County
Vacant, City Council Member, City of Tulsa
Richard Carter, Vice Chairman, City Council Member, City of Broken Arrow
Bill Christiansen, City Council Member, City of Tulsa
Jim Clark, Commissioner, Osage County
Dan DeLozier, Commissioner, Rogers County
Magan DeLozier, Rogers County Planning Commission, Rogers County Towns
Stanley Glanz, Sheriff, Tulsa County
Vacant, City Council Member, City of Tulsa
Jim Hargrove, Commissioner, Wagoner County
Doug Haught, Mayor, City of Sapulpa
Jerry Hefner, Commissioner, Wagoner County
Mike Helm, Commissioner, Rogers County
Jack Henderson, City Council Member, City of Tulsa
Scott Hilton, Commissioner, Osage County
Dana Hudgins, Commissioner, Creek County
Richard Keck, Citizen, Wagoner County Towns
Susan Kimball, City Council Member, City of Owasso
Rita Lamkin, City of Catoosa
Jon M. McGrath, Citizen, Tulsa County
Randi Miller, Commissioner, Tulsa County
Robert Morton, Mayor, City of Coweta
Mike Nunneley, Creek County Towns
Vacant, City Council Member, City of Tulsa
Fred Perry, Commissioner, Tulsa County
John Pippin, Osage County Towns
Bud Ricketts, City Council Member, Town of Skiatook
Stan Sallee, City Council Member, City of Collinsville
John Selph, Chairman, Citizen, Tulsa County
Brant Shellenburger, Mayor, City of Claremore
Ed Slyman, City Council Member, City of Bristow
John Smaligo, Commissioner, Tulsa County
Wes Smithwick, Citizen, Tulsa County
Kathy Taylor, Mayor, City of Tulsa

Kirt Thacker, Commissioner, Rogers County
Craig Thurmond, Vice Mayor, City of Broken Arrow
Tom Vincent, Commissioner, Wagoner County
Vic Vreeland, Mayor, City of Jenks
Rick Westcott, City Council Member, City of Tulsa
Phil Wood, Auditor, City of Tulsa
Cathy Worten, City Council Member, City of Pawhuska
Ken Yazel, Tulsa County Assessor, Tulsa County

Transportation Policy Committee

Micky Webb, City of Bixby
Richard Carter, City of Broken Arrow
Rita Lamkin, City of Catoosa
Troy Powell, City of Claremore
Stan Sallee, City of Collinsville
Robbie Morton, City of Coweta
J. Shane Buchanan, City of Glenpool
Mike Tinker, City of Jenks, Vice-Chairman
Susan Kimball, City of Owasso
Doug Enevoldsen, City of Sand Springs
Tom DeArman, City of Sapulpa
Virgil Mayabb, Town of Skiatook
Vacant, City of Tulsa, Mayor's Designee
Charles Hardt, City of Tulsa, Public Works, Chairman
Dana Hudgins, Commissioner, Creek County
Scott Hilton, Commissioner, Osage County
Vacant, Commissioner, Rogers County
Tom Rains, Tulsa County
Jim Hargrove, Commissioner, Wagoner County
Chad Smith, Cherokee Nation of Oklahoma
A. D. Ellis, Creek Nation of Oklahoma
Jim Gray, Osage Nation of Oklahoma
Vacant, Pedestrian/Bikeways
Bill Cartwright, Metropolitan Tulsa Transit Authority
David Giacomo, Tulsa Parking Authority
Jon McGrath, Railroad Interest
Vacant, Trucking
Jeff Mulder, Tulsa Airport Authority
David Yarborough, Tulsa-Rogers County Port of Catoosa
Jim Hazeldine, Oklahoma Transportation Authority
Richard Smith, INCOG Air Quality Committee
David Streb, ODOT, Preconstruction Division
Jay Adams, ODOT, Planning and Research Division
Carlisle Mabrey III, Oklahoma Transportation Commission, District 1
Guy Berry, Oklahoma Transportation Commission, District 8
Rich Brierre, Indian Nations Council of Governments Board of Directors

Gail Carnes, Tulsa Metropolitan Area Planning Commission
Non-voting Members:

- Mike Neal, Tulsa Metro Chamber
- Ray Jordan, Technical Advisory Committee Chairman
- Bill Bell, Federal Aviation Administration (OK)
- Gary Corino, Federal Highway Administration
- Pearlie Tiggs, Federal Transit Administration

Transportation Technical Committee

Eric Enyart, City of Bixby

Tom Hendrix, City of Broken Arrow

Doug Alexander, City of Catoosa

Troy Powell, City of Claremore

Stan Sallee, City of Collinsville

Steve Whitlock, City of Coweta

Stan Ewing, City of Glenpool

Robert Carr, City of Jenks

Joe Nurre, City of Owasso

Wayne Morgan, City of Sand Springs

Doug Moore, City of Sapulpa

David Truelove, Town of Skiatook

Ken Hill, City of Tulsa, Public Works

Mark Brown, City of Tulsa, Traffic Engineering, Vice-Chairman

Dana Hudgins, Commissioner, Creek County

Scott Hilton, Commissioner, Osage County

Vacant, Commissioner, Rogers County

Ray Jordan, Tulsa County Engineer, Chairman

Jim Hargrove, Commissioner, Wagoner County

Chad Smith, Cherokee Nation Principal Chief

A. D. Ellis, Creek Nation Principal Chief

Jim Gray, Osage Nation Principal Chief

Matt Meyer, Pedestrians/Bikeways

Liann Alfaro, Metropolitan Tulsa Transit Authority

Jon McGrath, Railroad Interest

Jeff Mulder, Tulsa Airport Authority

David Yarbrough, City of Tulsa-Rogers County Port of Catoosa

Robert Burton, Oklahoma Transportation Authority

Richard Smith, INCOG Air Quality Committee

Rhonda Jeffries, Oklahoma State Department of Environmental Quality

Randle White, Oklahoma Department of Transportation, Division VIII Engineer

Ken LaRue, Oklahoma Department of Transportation, Transit programs Division

Dawn Borelli, ODOT, Planning and Research Division

Rich Brierre, Executive Director, Indian Nations Council of Governments

Non-voting Members:

- Peggy Wade, Environmental Protection Agency
- Bill Bell, Federal Aviation Administration

- Isaac Akem, Federal Highway Administration
- Pearlie Tiggs, Federal Transit Administration

Air Quality Committee

Nadine Barton, CASE
 Bill Breisch, Breisch & Associates, Inc.
 Bill Cartwright, Tulsa Transit
 Gary Collins, Terra Nitrogen
 Gary Corino, Federal Highway Administration
 Gary Gamino, Syntroleum
 Bill Geubelle, ConocoPhillips
 John Goodwin, Sinclair Oil Corporation
 Michael Graves, Hall Estill Law Firm
 Howard Ground, AEP-PSO
 Bruce Heine, Magellan Midstream Partners, L.P.
 Michael Henk, DELPHI, Retired
 Ben Henneke, Jr., Clean Air Action
 Rich Brierre, INCOG
 Marshan Marick, American Lung Association
 Randi Miller, Tulsa County
 Mike Neal, Tulsa Metro Chamber
 Lee Paden, Paden Law Firm
 Michael Patton, MET
 Steve Piltz, National Weather Service
 Bill Potter, University of Tulsa
 Don Pugh, American Airlines, Inc.
 John Selph, INCOG Board of Directors
 David Streb, ODOT
 Kathy Taylor, Mayor, City of Tulsa
 Eddie Terrill, ODEQ
 Mark Turri, Sunoco, Inc.
 Randle White, ODOT

MTTA Board of Trustees

Brook Tarbel, Chairman
 Joe Fallin, Vice Chair
 Jim Grube
 Lynn Jones
 Luis Diaz
 Ann Metcalf
 Mayor Kathy Taylor / Mike Kier

Fixed Route Customer Advisory Committee

Dudley Thomas, Chairman
 Leta Cosby
 Patricia Andrade, INCOG

Daniel Hernandez

Lift Customer Advisory Committee

Perry Sanders

Glen Blaisely

Brent Cooper

Anna P. Sunday-Tiger

Paul Shelton

Mike Fauvell

Rob Hill

Sandee Sullivan

ITS Advisory Board

Sgt. Ed Ferguson, BAPD, City of Broken Arrow

Charles Hardt, Public Works Director, City of Tulsa

Randle White, ODOT Division 8

Lt. Stanley Roberts, Oklahoma Highway Patrol Troop B

Rich Brierre, Executive Director, INCOG