



## THREE LEAVE OPTIONS:

### START-UP INTRAMURAL

- Faculty member remains on OSU salary
- Conflict of interest plan required
- Faculty member negotiates with department chair if reduced university responsibilities are requested

### START-UP EXTRAMURAL

- Faculty member takes leave of absence
- Time period (not to exceed one year) negotiated with department chair
- No teaching or university-service responsibilities
- No salary from OSU
- continuing benefits (health and life insurance) from OSU must be paid for by faculty member

### START-UP PAID LEAVE

- Considered as normal sabbatical leave program (i.e. counts as a sabbatical leave)
- Faculty member selects half-year or full-year leave period
- 100% OSU salary for half-year leave or 50% OSU salary for full-year leave
- No teaching or university-service responsibilities

Participants intending to submit an SBIR proposal during the CoStart program should consult the federal requirements and the Office of Intellectual Property Management before selecting a leave option. Although STTR proposals could be submitted during any of the leave options, SBIR proposals have more specific restrictions.

PROMOTING  
COMPANY  
START-UP



Intellectual Property Management  
Oklahoma State University  
201 Cordell North  
Stillwater, OK 74078  
405.744.6930 ph  
405.744.6451 fax  
[www.oipm.okstate.edu](http://www.oipm.okstate.edu)



Intellectual Property  
Management

*OKLAHOMA STATE UNIVERSITY*

*CoStart is intended only for spin-off companies that require extensive instrumentation that is unavailable to the researcher outside his/her university laboratory.*

The CoStart program, administered by OSU's Office of Intellectual Property Management, provides qualified OSU faculty wishing to start a company using OSU-licensed intellectual property with a selection of leave options to reduce or eliminate their regular faculty duties for periods of time up to one year. Options range from a simple reduction of departmental/university responsibilities to full-year sabbatical leave or leave without pay.

## program requirements:

- A license agreement between OSU and the start-up company
- A draft or completed business plan
- A business viability review by the Technology Business Assessment Group (TBAG)
- Review and approval at the departmental and college levels
- Final review and approval by the Provost and the Vice President for Research and Technology Transfer

## frequently asked questions:

### 1. Does the CoStart program provide any start-up funds?

No. The intent of the program is not to fund start-up companies, but to free OSU faculty from university responsibilities for up to one year so they may pursue commercialization of technologies developed in the lab.

### 2. If I learn that my technology cannot be commercialized, can I continue the CoStart sabbatical?

We would hope to determine the commercialization potential of any technology prior to initiation of the program during review by the Technology Business Assessment Group. The determination of that group will be a key factor in whether or not the faculty participant is approved for the program.

### 3. What support can I anticipate from the CoStart program?

OSU will not provide any financial support through the CoStart program. Depending on the leave option selected by the faculty participant, the company may be eligible to apply for SBIR or STTR funding or other selected federal research funding programs. In addition, the company may be eligible to apply for funding through one of several OCAST programs.

### 4. How does participating in CoStart affect the next time I can apply for a regular sabbatical leave?

Leave taken under the Paid Leave option of the CoStart program will count as regular sabbatical leave. If that option is chosen, it will be six years before the faculty participant could apply for sabbatical leave again (per requirements in the OSU Faculty Handbook).

### 5. Can I use my office and labs during the CoStart sabbatical?

Labs that contain extensive instrumentation unavailable to the researcher outside his/her university laboratory may be used.

### 6. Will I continue to receive benefits and accrue time toward retirement during my participation in the CoStart sabbatical?

The same rules regarding benefits and the university's retirement that apply during a regular sabbatical leave will also apply during a sabbatical taken under the CoStart program.

### 7. How will I be able to work with my company AFTER the CoStart sabbatical?

After completion of the CoStart sabbatical, the faculty participant will be expected to return to their regular OSU duties. Other company development programs exist through the university, the Center for Innovation and Economic Development, and Meridian Technology Center. Participants are encouraged to pursue information about these additional programs.

### 8. How do I apply?

Contact the Office of Intellectual Property Management at 405-744-6930.



GETTING BEYOND CONCEPT TO COMMERCIALIZATION  
OSU OFFICE OF INTELLECTUAL PROPERTY MANAGEMENT

ADDITIONAL DETAILS AVAILABLE AT:  
[WWW.OIPM.OKSTATE.EDU](http://WWW.OIPM.OKSTATE.EDU)