

## MEDICAID - IN-HOME SUPPORT WAIVER FOR CHILDREN, cont. . .

### APPLICATION PROCESS

- Oklahoma's Developmental Disabilities Services Division (DDSD) operates statewide with four offices in the state. To apply for waiver services, please contact the area office nearest you.

### APPEALS PROCESS

1. Anyone who applies for/or receives services from the Oklahoma Department of Human Services has a right to request the OKDHS Appeals Unit review an OKDHS action or delay action. This is called a Fair Hearing.
2. You have the right to request a Fair Hearing within 30 days after you have been notified of a decision with which you don't agree or when there has been unusual delay by OKDHS in reaching a decision on your application or case.
3. If you want to request a hearing, contact the local OKDHS office that took the action or failure to act, that you disagree with. You will be asked to fill out a form that says exactly what you disagree with.
4. You may represent yourself or be represented by a lawyer.
5. The hearing decision will be made by the Appeals Committee, which is made up of the hearing officer and two OKDHS state office employees who were not involved in the action you are appealing. The Appeals Committee tries to get most cases decided within 30 days after the hearing. If the appeal is decided against you, you may ask the Director of OKDHS to review the hearing decision. The Appeals Committee letter will explain how to do this.
6. Please refer to the OKDHS website, [www.okdhs.org/](http://www.okdhs.org/) for further details related to Fair Hearings and Appeals.

### PIECES OF THE PUZZLE

- Currently, there is a waiting list to receive services through the IHSW-C.
- There is a maximum dollar limit of services that a child may receive through the IHSW-C during a 12 month period.
- Services provided through Oklahoma's SoonerCare Child Health Program will not be covered by the IHSW-C. The SoonerCare Child Health Program lets children with SoonerCare, ages 0-20, get free medical, vision, hearing and dental checkups. If your child's SoonerCare doctor finds a health problem during a health checkup, he or she may send you to another provider or another place for follow-up care. Services needed to take care of the problem will be covered through SoonerCare. For more information related to the SoonerCare Child Health Program visit [www.okhca.org](http://www.okhca.org).
- All IHSW-C services are provided by agencies or individuals who have entered into contract agreements with the Oklahoma Health Care Authority.
- A DDSD Case Manager assists with the development of a plan of care which must be approved prior to all service delivery.
- DDSD Area Offices operate an assistive technology reuse program. Contact the area office closest to you for more information.
- Please refer to Oklahoma's rules related to DDSD assistive technology (AT) devices and services. These rules may be viewed at [www.okhca.org](http://www.okhca.org) in the Provider, Policies and Rules section under OAC 317:40-5-100.
- Self-Directed Services (SDS) is an option for IHSW-C members that provides the opportunity to exercise choice and control in identifying, accessing, and managing specific waiver services and supports in accordance with their needs and personal preferences. SDS are waiver services DDSD specifies that may be directed by the member over the age of 18 or a representative using both employer and budget authority. IHSW-C members are not required to utilize the SDS option.