

Participant Reference Guide

Introduction of Staff

The Oklahoma Correctional Career Development Center (OCCDC) is primarily responsible for providing pre-service training for correctional officers, support staff, probation and parole officers and administrators. OCCDC also provides leadership development courses, various instructor development courses and other specialty courses. Please consult the training calendar located on our web page <http://www.doc.state.ok.us/adminservices/training/calendar.htm> for more specific information about these courses.

Don Kiffin, Administrator of Training, is responsible for all aspects of career development for the agency.

Phil Gilstrap, Training Manager II, serves as the Training Manager for the Oklahoma Correctional Continuing Education & Training Center.

In addition to Phil Gilstrap, OCCDC staff consists of:

Anetta Bullock	Executive Assistant
Terry Goodall	Coordinator of Phase II Pre-service Training; Unit Registrar; and State Coordinator CPR/First Aid
Teri Hamilton	Basic Instructor Development; Correctional Officer Leadership Academy; Leadership Development
Richard Johnston	Co-coordinator Correctional Officer Academy and Instructor Development Coordinator for Self-Defense, OC Spray and Baton
Todd Lillard	Coordinator Correctional Officer Academy and Instructor Development Coordinator for Self-Defense, OC Spray and Baton
Teresa Patton	Administrative Specialist
Damon Wilbur	Co-coordinator Correctional Officer Academy and Instructor

Teamwork

Teamwork is an essential characteristic of most successful organizations. Providing opportunities for participants to work together, in harmony, while striving to accomplish shared goals is central to our training approach at OCCDC.