

If you are **eligible**, you will be assigned to a **priority group** based on the significance of your disability. When services are restricted during an **order of selection**, **applicants** in priority groups whose disabilities are less significant barriers to employment may have to wait until funds are available to pay for their services. Those who have completed an **Individualized Plan for Employment (IPE)** before an order of selection begins will continue to receive services under the IPE. If there is an order of selection when you apply for services, your counselor will explain it to you.

Even when you are not eligible for **VR** services or when you are placed on a waiting list, **DVR/DVS** will provide **vocational rehabilitation** information and referral assistance to help you obtain services from other sources. VR counselors will refer you to other federal or state programs which may help with your employment needs, including those located at Workforce Oklahoma career centers.

## Step 4: Planning your services

If you are eligible, your DVR/DVS counselor will provide information about choices you have for developing an Individualized Plan for Employment. This is a plan of VR services that you will follow to get or keep suitable employment in an appropriate career. Your IPE is based on your strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, and must be approved by DRS according to Rehabilitation Act requirements.

You may write the plan yourself, work with your DVR/DVS counselor or use the assistance of someone else who is willing to help. The plan must be in writing. If you decide to write the IPE yourself, your DVR/DVS counselor will explain what items should be included and what assistance is available to help you. Your plan must be completed within 90 days of the determination of eligibility unless you and your counselor agree to a specific extension.

Information will be provided to you about types and costs of services, length of time services are expected to last, who is available to provide services and qualifications of service providers.

As part of the planning process, you will have the opportunity, with the help of your counselor, to choose an appropriate employment goal, the VR services to be provided under your plan, the businesses or companies that will provide the services and the methods for providing those services. You may be required to participate in assessment activities to help gather