













Your Responsibilities



You also have responsibilities as an **applicant** or **consumer**. To help make your **vocational rehabilitation** a success, you should:

-  Provide information and be available to complete the assessment process to find out if you are **eligible** for services.
-  Be on time and keep appointments with **DVR/DVS** staff, doctors and others. Call in advance or as soon as possible if you cannot come to an appointment.
-  Follow the advice of doctors and other medical professionals.
-  Apply for and use benefits, services and additional sources of funding – such as education grants, public welfare programs and private insurances – to help pay for your **VR** services if other funding is available to you.
-  Participate with your DVR/DVS counselor in developing your **IPE**, including participating in assessments needed to determine your needs and strengths.
-  Make progress toward completing the steps outlined in your IPE in order to reach your employment goal.
-  Provide enrollment documents to your counselor, if your IPE includes educational and training services. When your IPE includes college, provide enrollment documents to your counselor before the college's designated drop and add deadline.
-  Attend education or training classes on a regular basis and make at least passing grades, if your IPE includes these services.
-  Review your IPE with your counselor at least once per year and participate in making revisions to the plan when needed.
-  Inform your counselor of changes in your address, financial status or other program-related changes.
-  Abstain from drug and alcohol abuse. Refusal or failure to cooperate will be considered reasonable cause to end services.
-  Work with your counselor to get or keep suitable employment when your other services are completed.