

Chapter 1 Tips for Finding the Right Job

Workforce Oklahoma Centers offer services that will assist you in your job search.

Our goal during your transition to a new job is to provide you with employment resources to assist with your job search and career development. The staff at these centers will be able to assist you in the following areas:

- Career counseling, job search, job placement assistance, and other re-employment services.
- Training for a new occupation and assistance with unemployment insurance.
- Assessment of skill levels, aptitudes and supportive service needs.
- Information on supportive services, including transportation, child care and referral to such services as appropriate.
- Short-term skill building, individually or in a group setting, including but not limited to punctuality, professional conduct and communication skills.

OKJobMatch.com

OKJobMatch.com is an employment resource that matches job seekers with employers based on a number of criteria, including experience, education, skills, certifications and licenses. The website also allows Oklahoma's employers to search for talent in a single place. The resume-building process will help applicants identify gaps in education, skill or credential requirements, and provide options for continuing education.

The Right Match for
Oklahoma Job Seekers.
OKJobMatch.com

No matter what your work or educational background might be, OKJobMatch.com uses your actual skills and experience to create a resume that takes the guesswork out of your job search. Completing the online resume process is highly recommended to generate the highest number of results, but you can also upload an existing resume for a revision to OKJobMatch.com standards, or use it as-is.

OKJobMatch.com searches more than 16,000 websites, matching you with the right job opportunities in all of Oklahoma's 77 counties and neighboring states — all at no cost to you. Go to www.OKJobMatch.com to start your match today, or visit your local Workforce Oklahoma Center.