

Have you ever been convicted of a crime? ☐ Yes ☐ No

If yes, please explain.

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Do you have a driver's license? ☐ Yes ☐ No

Driver's License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

State of issue \_\_\_\_\_ ☐ Operator ☐ Commercial (CDL) ☐ Chauffeur

Have you had any accidents during the past three years? \_\_\_\_\_ How many? \_\_\_\_\_

Have you had any moving violations during the past three years? \_\_\_\_\_ How Many? \_\_\_\_\_

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### Office Only

Typing ☐ Yes ☐ No \_\_\_\_\_ WPM

10-key ☐ Yes ☐ No

Word Processing ☐ Yes ☐ No \_\_\_\_\_ WPM

Personal Computer ☐ Yes ☐ No / ☐ PC ☐ Mac

Other Skills \_\_\_\_\_

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Please list two references other than relatives or previous employers.

Name \_\_\_\_\_ Position \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_