

TRANSFER OF OWNERSHIP [O.S. TITLE 47 § 1113 & 68 § 2813] [RULE 710:60-3-130]

When ownership of a manufactured home previously titled in Oklahoma is being transferred, proof of paid **current calendar year** ad valorem taxes, or a release indicating no current calendar year ad valorem taxes are due, must be submitted before transferring title, *unless* the home is being sold on a title which is in the name of a licensed dealer (Refer to **Used Manufactured Home Dealers** section), *or* an original Oklahoma title was issued earlier that same calendar year and the system reflects current registration.

- Proof of payment or release should be in the form of a **Manufactured Home Certificate (OTC Form 936)**. Fax copies or photocopies are acceptable.

AFFIDAVIT FOR TRANSFER WHEN ASSIGNED TITLE IS LOST (OTC FORM 777)

This form is used to apply for an Oklahoma transfer title when the purchaser **received and subsequently lost** an assigned Oklahoma title.

1. The completed **Affidavit** is to reflect the same information as shown on the reverse side of the lost assigned title.
2. The applicant **must provide** one (1) of the following for **each assignment** reflected on the lost title:
 - Notarized bill of sale (the date of the sale is to be listed, in addition to the notary date); **or**
 - Photocopies (front and back) of the canceled check submitted in payment; **or**
 - Sale contract or Buyer's Order (original or **certified** copy); **or**
 - Certified copies of front and reverse side of the assigned title that was lost.

REQUIRED

**Each of the above documents must contain the
serial/vin number and date of sale**

Mechanics & Storage Possessory Liens (Title 42) may not be utilized if the Manufactured Home is purchased or given to the buyer. This procedure is only to be utilized if services have been performed or storage provided, while lawfully in possession of the Manufactured Home for which an individual of company has not been compensated.

Title 42 procedures are not used if the land is purchased with the manufactured home located on the land.

Note: *If buyer did not receive a properly assigned Oklahoma title, the buyer must contact the Motor Vehicle Title Section for instructions. Depending on the circumstances, the buyer may have to obtain a court order.*

ADDING OR DROPPING A NAME ON A MANUFACTURED HOME TITLE

A paid current calendar year Form 936 (or initial registration, if titled earlier in the calendar year), is required when **adding or dropping** a name from a manufactured home title, in the same manner as any other manufactured home change of ownership.