

Note: If the applicant does not complete the process within sixty (60) days of the County Assessor's confirmation date, a new Form 756 must be completed and certified.

4. Applicant/Owner then takes the completed Form 756 and Title/MSO to the Motor License Agent for completion of the process. If an MSO is presented, all appropriate taxes are collected in addition to the \$5.00 cancellation fee.
5. The Motor License Agent will complete a **Notice to County Assessor of Cancellation of Oklahoma Certificate of Title** (Form F.L. 756), and forward it along with a copy of the **Application** (Form 756) to the county assessor.
6. The Motor License Agent forwards the Title/MSO and Form 756 to OTC.

CANCELLATION WHEN TITLE HAS BEEN LOST

Should a record owner wish to cancel his or her manufactured home title, but has misplaced their title, they are not required to obtain a duplicate before canceling. Simply print out a copy of the **MVIN** screen and attach to the Form 756 (**Application for Title Cancellation**), as well a copy of the \$5.00 miscellaneous fee receipt, and submit to OTC, ***bundled separately within the semimonthly report and clearly labeled "Manufactured Home Title Cancellation"***.

- If the record has been purged, it will have to be researched and rebuilt in the normal manner before cancellation may take place.

All other cancellation procedures will apply.

See: OTC Motor Vehicle Rule 710:60-3-133

CANCELLATION IN CONJUNCTION WITH A LIEN RELEASE

Should a manufactured home title be presented for cancellation which reflects a lien on its face, but a proper lien release for that lien is also presented, the title may be cancelled in the normal manner.

- ***Do not*** release the lien. Attach the lien release to the title and **Application for Title Cancellation** (Form 756) and submit to OTC, along with a copy of the \$5.00 miscellaneous fee receipt, ***bundled separately within the semimonthly report and clearly labeled "Manufactured Home Title Cancellation"***.

UNSUCCESSFUL APPLICATION FOR CANCELLATION OF TITLE

Oklahoma statutes require that notice be given to the owner and lienholder of a manufactured home on which an **Application for Cancellation** has been applied for, but must be denied due to the existence of an ***active lien***.

- Should you receive an Application for a manufactured home on which an ***active lien*** is reflected, the application is to be ***denied***. The title and \$5.00 fee are to be returned to the applicant.