

Question: What is the procedure for obtaining a title for a home that has been placed on real estate and there is no MSO or VIN number available?

Answer: Contact the OTC Motor Vehicle Title Section at (405) 521-3221. A Court Order may be required directing the OTC to issue a title.

Question: When a home that has had the title surrendered or cancelled and at a later date makes application for a new title, is there an excise tax paid at the time the new title is issued? If so, does the payment of the excise tax exempt the ad valorem tax for that year?

Answer: There is no excise tax charged when issuing a new title. Only the tag and registration fee is charged. Ad Valorem Tax is still due on the home.

Question: Could the assessor's office get a print-out or list of manufactured homes that have had the titles cancelled located in their county from the Motor Vehicle Division?

Answer: Yes. A semi-annual printout listing from OTC lists all manufactured home activity. A county may also request information printout anytime from the Motor Vehicle Division. (See: 47 O.S. § 1119)

MANUFACTURED HOME CERTIFICATE FORM 936

Question: Do you have to have a current year Form 936 when changing title on a home if the VIN and description is on the warranty deed?

Answer: Yes. There must be a current year Form 936 anytime title is changed. The fact that the VIN appears on the warranty deed exempts the buyer from excise on the home but does not relieve the Form 936 for any future title work.

Question: If the court issues an order for a change of title, is a 936 required?

Answer: Yes. Unless the court provides instructions pertaining to delinquent taxes. A copy of the order must be provided to the assessor prior to issuing a current year 936 prior to any title work

Question: If the owner of a manufactured home does not have an Oklahoma title and wants to assess or move the home, do they need to get an Oklahoma title?

Answer: Yes. If there are ad valorem taxes due on the manufactured home, complete as much information as possible on the OTC Form 936. Inform the county treasurer to accept payment of all taxes and hold the decal (**Do not put the decal number on the 936**). The owner of the home will present the copy of the Form 936 to the motor license agent with the receipt from the county treasurer for all ad valorem taxes. After the title has been issued, the owner will return to the assessor and treasurer where the Form 936 will be completed and the decal issued.

Question: What if the Form 936 applicant does not know all the information requested on the 936?

Answer: The Form 936 is a tracking devise and a receipt of taxes paid. It is extremely important that all information is properly completed. Insist that all information be properly completed. A short delay may save many hours of frustration later by the homeowner and receiving counties.