

**REQUIRED SUPPORTING DOCUMENTATION**

The Dealer must provide the following documentation in order for the Trade-in Application to be approved:

- A. Properly completed Trade-in Affidavit.
- B. Actual or copy of conditional sales contract.

Note: Contract must indicate the manufactured home complete description of the home along with a vehicle identification number.

- C. Manufactured Homes: Must have proof of current calendar year taxes paid on an Oklahoma Tax Commission Form 936 or a Form 936 marked taxes are not due. Prior to any title work.

Licensed manufactured home dealers may move a trade-in home to a secure location provided a Trade-In Affidavit is presented to the Department of Public Safety Size and Weight Division when application for an oversize permit is made. All taxes (Form 936) and fees shall be paid within 30 days of issuance of the size and weight permit and prior to any title work.